

PLEASE KEEP THIS IN YOUR UNIT FOR REFERENCE



RULES & REGULATIONS & INFORMATION AND GUIDE TO CASTEL DEL MARE CONDOMINIUM

The management and the CDM Board would like to welcome you to our community. We believe that CDM offers our residents a beautiful place to live. It is conveniently located and enjoys top rated beaches. This is a residential community. We have a diverse residential population, made up of full-time and part-time owners, guests and renters. Please understand this diverse nature and behave in a respectful manner.

CDM is a permanent home for many people; it is not a resort or hotel. Please help to keep our home clean, comfortable and pleasant for everyone. Pick up after yourselves. If you see something, do something. Concerns are to be reported to the property manager. Dangerous situations are to be reported to 911 first.

In keeping with the nature of our population, there are certain standards we should all be aware of and practice. First, we must acknowledge that all owners here at CDM have consented to abide by the governing documents (DOCS) and any approved "Rules and Regulations" of the Association. The DOCS form the basis for how we get along here at CDM, how we manage and make sure that all residents get the most out of living here.

Each owner is a member of the association, and the Board of Directors has been given the authority to manage the affairs of that association. Under the terms of the DOCS, each owner is pledged to abide by all rules and regulations of the association concerning occupancy and use of the condominium units, and common elements and areas.

Unit owners are responsible for compliance with the following condominium Rules and regulations by lessees, guests and gratuitous occupants of their units.

REGISTRATION

All residents (owners, renters and guests) must be registered at the office. Registration information helps us handle emergencies, incoming calls, mail, deliveries and vehicle identification as well as identification of individuals using pool and tennis/pickleball facilities.

Every vehicle must be registered at the office. Vehicle identification will be established for the security of each resident, renter and house guest.

UNIT AND FACILITIES USAGE

No resident may run a business of any sort in which business traffic goes in and out of the complex, deliveries are made and/or merchandise is picked up. (Declaration of Condominium Article 12)

PETS

No pets of any kind are allowed at CDM. (Declaration of Condominium Article 12.14) This applies to everyone, including residents, guests and gratuitous occupants. No one is permitted to have pets on the condominium property at any time regardless of the duration of their stay. The Association will

make accommodations for residents with the appropriate written medical authorization submitted to the manager for verification.

Authorized SA or ESAs may not be walked or allowed to relieve themselves on any hard surface, or in front of any unit. It is recommended that all animals are walked off the property for regular walks. If the grass area is used anywhere on the property at any time, it is the owner's responsibility to clean up after their animal.

TENNIS AND PICKLEBALL

Tennis and pickleball schedules are posted on the bulletin board next to the office. Please observe a 1.5 hour limit per resident per day.

All guests must be accompanied by a resident when playing. House guests may play without a resident after registering with the office.

Proper attire - shirt tops and tennis shoes must be worn. No one is permitted on the court with street shoes, bare feet or jogging shoes.

Courts are to be used for tennis or pickleball only. To protect the court surfaces, the area cannot be used by children to play.

Children under 12 years old must be accompanied by an adult.

CLUBHOUSE

To reserve the clubhouse for private gatherings, a reservation must be made with the office. This reservation can only be made by a resident, for a function that the resident attends. The room cannot be used for an activity for profit or potential profit. The premises must be cleaned, locked and returned to its original condition.

POOL AND POOL AREA

Pool hours are dawn to dusk. Swimming is allowed only during these times.

The pool areas are designated non-smoking areas.

The garden pool is located by the clubhouse. The round pool is located by the bay.

Swimmers must shower before entering the pool per Florida Statutes. There is a shower located beside the clubhouse at the garden pool and the restrooms at the round pool. At no time is anyone allowed to shower nude. It is requested that showers are kept minimal. The use of soap in the pool showers is a detriment to the surrounding walkways and flower beds.

Local area guests must be accompanied by a resident when using pools.

Swim at your own risk; there is no lifeguard on duty. Children under 12 years old must be accompanied by an adult.

No furniture shall be removed from the pool area. Please use a towel on the pool furniture when using suntan lotion. Pool furniture is available on a first-come, first served basis and may not be reserved or saved for any reason. Please do not stack chairs. It causes scratches and damages the framework of the chairs.

Proper attire must be worn at pools; NO nude sunbathing or swimming.

Drinks must be in metal or plastic containers; no glass is allowed in pool areas. No drinks are allowed on the pool wet decks or in the pools.

Skateboards, skates, or rollerblades are not permitted.

No running or wild play is permitted in or around the pools. For everyone's safety, no jumping, diving or flotation devices.

Electronic devices, cell phones, etc. should be used with earphones so as not to disturb others. Noise level is to be kept at a minimum. Be respectful of the residential nature of CDM.

No animals allowed except for SA or ESAs that are registered in the office. All animals must be on a leash, and controlled by the owner.

If a table or chair is moved, please return them to the original location.

Do not stack chairs at the pools or gazebo; this causes scratching and damage.

BIKE STORAGE

Bicycle storage is available on the Stickney Point side of the property next to the kayak rack. This area is locked with the common code that is used on the bathrooms and the laundries. There is no cover and all bikes are open to the elements. The area requires permitting and is used at the bike owner's risk. See the office to register a bike. Bikes may be stored on each individual rear lanai. At no time can any bicycle be attached or stored in any way to anything in the common areas. Anyone storing a bike in the enclosure must maintain the bike in presentable working condition. Any bike not maintained or not permitted will be removed and donated.

KAYAK STORAGE

Kayaks require permitting through the office. One kayak per numbered space. The kayak must be stored backward so the permit sticker is facing the parking lot. Chains and coded locks are supplied. If your kayak has drain holes, it can be stored right side up. With no drain holes in the kayak, it must be stored upside down to avoid capturing rainwater (where mosquitos can breed). Always securely lock your kayak down on each end. Kayak racks are used at the kayak owner's risk. Full-time residents who frequently use their kayak will qualify for priority space location of available spaces on the bay rack. Any owner who owns more than one kayak may not occupy two spaces on the bay rack full time. The second kayak must be stored on the north rack. All kayaks which are on the bay rack must be used regularly, or the kayak may be moved to the north rack if space is needed to accommodate active users.

CHILDREN

Residents must accompany their children under the age of twelve (12) years old on the premises at all times.

Children are encouraged to use the "green belt" area for their activities. A "green belt" is an open area of grass which does not include the tennis/pickleball court and shuffleboard areas. Ball and Frisbee throwing are prohibited in the courtyards between buildings.

All recreational facilities may be used by children under 12 only when supervised by an adult.

COMMON ELEMENTS

To eliminate fire and safety hazards, no bicycles, toys, plants or any other personal property of any kind may be stored for any period of time on stairs, entrance ways, walkways, carports or anywhere in the common areas. This is for everyone's safety and per order of the Sarasota County Fire Marshall. Balconies, patios, walkways and railings are to be kept free at all times of clotheslines, banners, signs, towels, bathing suits, rugs, etc. Plants or other ornamental items may not be placed on or hung from an external feature of the buildings.

Under no circumstances are residents permitted to alter any landscaping or irrigation or to plant anything in the common areas.

Fire Department regulations, the association insurance carriers and these rules prohibit the storage or use of any type of personal barbecue grills, smokers, or fire pits anywhere on the property including lanais and with any fuel source. Propane tanks are only allowed by the association in the common grills provided. The association provides four grills to use on a first-come, first-served basis for all residents and their guests. Please clean the grill after use and turn off the burners. Never force a timer off and do not leave a burner on to "burn off" a grill.

Basic cable TV service is provided through assessments under a bulk contract for your convenience. No other wire cables, antennas or dishes are allowed on the exterior of any of the buildings.

In order to maintain the uniform architectural integrity of our buildings and grounds, no additions or modifications may be made to the exterior portions of any building or to the landscaping. No personal property/contents shall be stored outside units or the carports except for your vehicle. No items can be attached to any part of the carports.

RENTALS

CDM is registered and permitted as a residential condominium. To prevent it from becoming a resort style or short-term lodging facility, no unit shall be leased, rented or occupied by anyone other than the unit owner (exclusive of immediate family) more than three (3) times in any calendar year. Entire units may be rented for a period of not less than thirty (30) days (28 days in February) and no individual rooms therein may be rented or sublet. A lease covering the latter part of one calendar year and carrying over into the next calendar year shall be treated as a one-time lease only in the year it commences. (Declaration of Condominium Article 12.12)

Gratuitous Occupants (other than the owner's immediate family members) will be limited to not more than three (3) times in any calendar year. All non-owner occupants are required to register with the Association office at least two weeks prior to occupancy.

An application for approval to lease or occupy, accompanied by the appropriate application/screening fee, must be submitted to the CDM Manager at least two weeks prior to occupancy. Upon approval of the application, a copy of the lease must be furnished to the CDM office. Please note that any lease or transfer which is not authorized pursuant to the terms of the Declaration of Condominium shall be void. There may be no subleasing of a unit. Owners must provide renters and/or guests and family with a copy of the Condominium Rules and Regulations and all occupants must agree to abide by them.

During the time a unit is leased or occupied by someone other than the unit owner, the unit owner gives up the right to use the common elements and facilities except when accompanied by lessee or a unit owner in residence.

MAINTENANCE REQUESTS

Residents who have requests for maintenance of the common areas must put those requests in writing on a "Maintenance Request Form". The form can be obtained in the office or online at: <https://www.casteldelmare.net/maintenance-request/>

RECYCLING

Sarasota County has a mandatory recycling program. The Association has provided appropriate recycling containers in various locations for this purpose. Do not put ANY plastic bags into recycling containers. See recycling insert for proper disposal. Garbage or plastic bags must never be put in recycling bins. All large cartons must be broken down before placing in dumpsters or recycling bins.

Paper bags can be filled with any recyclables and the whole bag can be dropped in the bins. Please refer to the chart below for proper recycling guidelines.

RECYCLABLES

ITEMS TO RECYCLE

CANS	CARTONS	GLASS	PAPER	PLASTICS
Aluminum and Steel Cans Energy and drink	Food and Beverage Cartons Eggs, milk and juice cart.	Bottles and Jars Energy, food and beverage	House Paper, Paper Board, Newspaper and Magazines Home business and books	Kitchen, Laundry, Bath Bottles and Containers Single and multi-use only

WHEN IN DOUBT, LEAVE IT OUT!

- ~~NO Recyclables in Plastic Bags~~ (Eggs, floor, cardboard boxes)
- ~~NO Plastic Bags~~ (Recycle in yard)
- ~~NO Food and Liquids~~ (Cartons, T, outside or throw in trash)
- ~~NO Lamps~~ (wax and tubes can damage equipment) (throw in trash)
- ~~NO Diapers~~ (them in trash)
- ~~NO Appliances~~ (these are a fire hazard) (must be placed in collector cart)

Follow the 3 feet rule!

Keep carts at least 3 feet away from other carts, mailboxes, fire hydrants, fire fighting towers or windows. Paintball cans and utility poles so trucks can easily access carts.

POINT THIS ARROW TOWARD THE STREET

Sarasota County
For more information, go to scgov.net or call 941-861-5000.

THE RECYCLING PARTNERSHIP
Funded in part by The Recycling Partnership

BULK ITEM DISPOSAL

Do not put items such as TVs and large furniture, appliances, etc. down the trash chutes or place by outdoor dumpsters without the approval of the CDM Manager. Pick up must be arranged with Waste Management by calling 941-493-4100, in advance, and the items moved to the bulk pick up area located by the Stickney Point entrance. Items will not be picked up if they are not called in first.

LAUNDRY ROOMS

Laundry rooms should be a clean place and we request that you help us keep it that way. Kindly notify the office if you find a machine is not working by filling out a maintenance request at the office. Please remember to clean the lint filters in the dryers when done. A dirty filter cuts down on efficiency and is a fire hazard. Please be considerate of your neighbor by removing your laundry from the machines promptly.

LAUNDRY EQUIPMENT

Units that were purchased with laundry equipment will be permitted to replace washers and dryers if needed. Owners must clean dryer vents a minimum of once a year.

NOTICES

By State Statute, there is one official noticeboard for all condominium business. It is the locked glass case located next to the office.

Other notices of general interest will be posted on the bulletin boards which are located near the elevators, and in each of the garden laundry rooms. All bulletin boards are for CDM business and association activities and therefore all items must be approved before posting.

There is a noticeboard for CDM residents to use across from the office. Size is limited to a 3X5 index card which is provided for you at the board. Please follow the instructions and rules printed on the board. All advertisements must be approved by the office. Those that are posted without approval may be removed. No commercial solicitation is allowed.

VEHICLES & PARKING

All vehicles must observe the 15 mph speed limit and all traffic signs posted within the property.

There is one assigned parking place for each unit. Owners of second vehicles who park in a guest space must be on site and actively using their vehicle. Second vehicles are to be parked in guest parking along the Stickney Point wall unless used daily.

No commercial vehicles with or without graphics may be parked overnight on the property. No vehicles of any kind with graphics are allowed overnight on the property.

No boats, boat trailers, trailers or recreational vehicles may be stored or parked on condominium property.

Golf carts, mopeds, motorcycles and other miscellaneous motorized vehicles are not permitted. Only golf carts owned by the Association can be used for office and maintenance purposes.

Every vehicle on the property must have either a long-term or short-term parking permit prominently displayed. CDM reserves the right to tow any vehicle that is in violation of any rules, at the vehicle owner's expense.

Please respect all fifteen (15) minute parking areas and disabled parking areas. They are for the convenience of all residents. No parking is allowed at the yellow painted curbs. It is imperative that residents inform visitors of the guest parking locations and restrictions.

Any vehicle which is illegal, inoperable or not currently licensed for use on the highway, or so deteriorated as to be unsightly in the opinion of the Property Manager or Board of Directors, will be towed at the vehicle owner's expense.

Washing of vehicles is permitted only in the designated area at the north parking area which is located by Building 7 laundry room.

Owners, renters and visitors are responsible for complying with all regulations and parking in their designated spaces.

PEST CONTROL

Pest control service is provided by the Association on a regular schedule. Interior pest control is done once a year. Exterior pest control is done on a monthly basis. The service is contracted to be here once a week for specific pest control problems. Maintenance Request Forms are located in the office or online at <https://www.casteldelmare.net/maintenance-request/> to request service as needed.

MISCELLANEOUS

Smoking is prohibited in elevators and by the pools. Cigarette urns are located on the first floor of each elevator foyer, and outside the pool areas.

Skateboards and/or roller skates are not permitted on CDM property.

No one will be given access to a unit unless the Manager has received prior notification in writing from the owner. The Manager will not accompany any such visitors or be responsible in any way.

All owners must notify the office prior to renting, selling or gratuitous use of their unit by completing the appropriate application and paying the application fee.

No unit shall be occupied on a regular basis by more than two residents per bedroom.

Advertisements, notices or signs of any type are not allowed to be displayed in a unit window or on common property.

No soliciting is allowed. Solicitors should be reported to the office.

Maintenance payments are due on the first of every month and are considered late after the tenth (10th) of the month. Late payments will be subject to a twenty-five dollar (\$25) penalty plus an 18% late fee.

It is important for everyone's safety that CDM Management is always aware of who is on the property. Owners must provide renters and/or guests and family with a copy of the Condominium Rules and Regulations and all occupants must agree to abide by them. All non-owner occupants are required to register with the Association office at least two weeks prior to occupancy. It is also recommended that owners notify Management of their own arrival and departure dates. This also applies to any contractors or vendors that may be on the property.

All vendors must check in at the office.

All residents are asked to turn off the water supply valves inside their unit along with turning off the hot water heater whenever they go away for 48 hours or longer. Failure to do so may result in damage to your unit or those adjacent or below.

Please make arrangements for someone to check your unit when you are away and arrange for an air conditioner company to service your unit.

During hurricane season remove all personal property and furniture from any open lanai.

Owners wishing to install anything other than carpet, in units above the first floor, must use the approved sound deadening material. It must have an impact insulation class of 65 SCT or 71 IIC or better between floorings. Plans must be approved in advance by the Property Manager or Board of Directors by completing the Architectural Review Form. This form can be found on the website at www.casteldelmare.net, under Docs & Forms, titled Renovation forms (Declaration of Condominium Article 12.13). All construction must comply with the CDM contractor rules.

APPLICATION FEES

The following application fees are to be paid by all renters, purchasers and owners as follows:

Seasonal Renters	\$100.00
Annual Renters	\$100.00
Gratuitous Occupants	\$ 25.00
Purchasers	\$ 75.00

All applications can be submitted on our website: <https://www.casteldelmare.net/apply-now/> or click "Apply Now" on any page.

The above fees are to be submitted with the proposed rental or purchase application a minimum of two weeks prior to occupancy. The applicant will receive a copy of the rules and regulations by the management office. A copy of the rental lease must be provided to the CDM office with the application.

To encourage compliance, the following penalties on the owner are in force:

1. \$100.00 penalty if an owner or tenant takes occupancy prior to the approval and payment of the application fee.
2. \$25.00 penalty if an owner or tenant takes occupancy without submitting a lease or copy of the deed within 10 days of occupancy.

Declaration of Condominium, Pg 13, 11.1 (Version #111/1/01) Any sale, lease, or transfer which is not authorized pursuant to the terms described above shall be void unless subsequently approved in

writing by the Association. No unit or any interest therein may be sold, leased, or transferred without the written information and fee required by the Association, an interview, and Association approval, in the manner provided in the Declaration.

Declaration of Condominium, Pg 17, 12.12 (Version #11/1/01) No unit shall be leased, or rented, or occupied by anyone other than the unit owner more than three (3) times in any calendar year. Entire units may be rented for a period of not less than thirty (30) days (28 days in February) and no individual rooms therein may be rented. During the period a unit is leased, the unit owner shall not have the right to use the common elements and facilities except as a guest of the tenant.

All applications can be submitted on our website: <https://www.casteldelmare.net/apply-now/> or click "Apply Now" on any page.

Association Bylaws, Pg 14, Article 9 (Version #1 11/1/01) The Association may levy a fine against the owner of any unit which fails to comply with the Association Rules.

Your strict adherence to the above procedures will be expected and appreciated.

ANIMAL POLICY

Section 12.14 of the Castel Del Mare Declaration of Condominium provides that "No dogs, pets or other animals shall be allowed in any unit or on the common or limited common elements.

The Association follows all Federal and State ADA guidelines. Proper documentation requiring exception to the policy must be submitted to the office for approval.

The following rules apply to any animal approved to be on the property:

1. No animal shall be permitted to run free at any time. All animals must be on a leash or carried when outside of the unit.
2. The animal's owner shall immediately clean up any waste left by the animal.
3. In accordance with applicable health codes, no animal is allowed in the pool.
4. The animal must be controlled and not be a source of danger or unreasonable annoyance to other residents, including but not limited to incessant barking during the day or at night, or violent behavior such as growling or lunging.
5. The animal shall only be allowed in the common elements when accompanied by the unit owner, tenant or other resident who has properly registered the animal.

The following rules must be observed and adhered to by all owners and contractors while performing work at Castel Del Mare. Prior Association approval is required for all construction/remodeling. Owners are responsible for obtaining all permits, permissions and meeting all Governmental and CDM requirements prior to the start of any construction.

Owners and contractors are responsible for maintaining a safe and healthy job site.

The following rules apply to any contractor, subcontractor, handyman or unit owners engaged in work at Castel Del Mare. Should any workman violate this policy, his or her company and the unit owner will be notified. Companies that continue to violate this policy will not be permitted to perform work at Castel Del Mare in the future. For infractions, the Board may levy fines and/or damages against the owner.

Depending on the scope of the project, a \$500 security deposit may be required and must be provided by either the unit owner or the owner's contractor to the Association; this will be held for any future damage, repairs, or cleanup of the common areas required, due to activities by workmen. This deposit will be refunded after the workspace has been signed off by the maintenance department. Costs incurred will be determined by the current manager and or members of the board of directors and will be automatically deducted from the security deposit; the owner will be responsible for the replenishment of the deposit. Any damages exceeding \$1,000 will be charged to the owner responsible for the workmen.

In addition, the following specifics apply:

1. All tradespeople are required to have, and maintain throughout any work at the condominium, worker's compensation insurance per statutory limits, commercial general liability insurance with a minimum of \$1,000,000 each occurrence, and commercial motor vehicle insurance with minimum limits of \$100,000/\$300,000 of general liability insurance. Castel Del Mare must be listed as an additional insured certificate holder and attached to the ARC Request for Approval.
2. The Maintenance Supervisor will monitor the project on behalf of Castel Del Mare.
3. Tradespeople must park service vehicles where directed by Association personnel. The operators of all trucks must follow the instructions of Association personnel. Do not park cars or trucks in any fire lanes of any building at any time except for brief periods of loading and unloading. Someone must remain present in a vehicle if parked in a fire lane so that the vehicle can be moved if required in an emergency. Do not park vehicles in such a way as to obstruct the entrance or exit to any building. Requests for exceptions may be made to the Property Manager.
4. Special parking needs can be made with the office prior to the start day of the project for carpet cutting, loading or unloading.
5. All tradespeople engaged to perform work at CDM must wear shirts and otherwise be properly dressed for construction work.
6. Building permits should be properly displayed in the window.
7. Prior permission from the Manager or Maintenance Supervisor must be obtained in order to shut off water, electricity or any utility to the building.

8. Flooring restrictions – units not on the first floor shall install a sound deadening underlayment with an IIC rating (Impact Insulation Class) of 71 or STC rating (Sound Transmission Class) of 65 or greater. Specifications must be approved by the association prior to installation.
9. All tile or wood cutting MUST be done outside in a grassy area, unless otherwise approved by the Manager or Maintenance Supervisor.
10. Do not cut or core drill concrete floor slabs unless previously approved in writing by the association.
11. Any type of modification to the exterior of the building must have the approval of the Board of Directors prior to the start of the project.
12. The Manager will only give out keys to the unit with prior consent from the owner. All keys must be returned to the office at the end of each day.
13. Any construction work that is not an emergency may not be performed in any unit between December 1 to April 30th.
14. All construction debris must be disposed of offsite. If a dumpster is required, it must be coordinated with the Manager or Maintenance Supervisor. There shall be absolutely NO dumping of any wastewater on the property or contiguous storm drains.
15. Contractors are responsible for any damage caused while working at Castel Del Mare. (Elevator pads are required when moving large materials).
16. Contractors must cover all smoke detectors each day while dust is generated and remove covers at the end of each workday.
17. Contractors must use their own dollies and hand trucks with rubber wheels.
18. Do not conduct any work on any walkway or on any balcony, unless prior approval of the Manager has been received.
19. Do not store material or tools on the walkways, except for the short time to bring into or take out of the unit.
20. Do not leave tools in any common areas.
21. Loud noise – hammering, sawing, etc. shall not begin before 8:00AM and must be completed and off the property by 5:00 PM - Monday through Saturday. No work shall be performed on Sunday, no exceptions.
22. Do not use water to rinse debris over balconies to floors below. The owners are responsible for the control and clean-up of dust or debris that is blown or washed onto other balconies.
23. Radios are not to be played at a volume that can be heard in other units.
24. Smoking by tradespeople on CDM property is prohibited.
25. Each contractor is responsible for daily clean-up prior to leaving the project for the day.
26. Unit owners are responsible to the Association for the conduct of their contractors.
27. Violations of these rules will subject the owner to fines.



S.O.P. (Save Our Pipes)

Castel Del Mare is a great place to call home or to visit. Our community was built in 1975 and some of our plumbing is original. Maintaining a high quality of life takes diligence and dedication from the residents, management and guests.

To help avoid plumbing emergencies we need everyone's participation. Please inform everyone that stays in your condominium of these requests.

- DO NOT FLUSH personal items down the toilets (ie: personal wipes, feminine hygiene products, paper towels, diapers) these items WILL cause back-ups.
- LESS IS BEST when using toilet paper. Please be on the conservative side, using toilet paper that dissolves easily is recommended, like Angel Soft. A second curtesy flush is a good idea.
- When there is a problem use ONLY licensed professional plumbers.
- DO NOT USE drain cleaners (Liquid Plumber, Drain-O, etc.) as the chemicals in these products can harden and turn to a solid, causing more back-ups further down the pipes. They are also known to 'eat' through copper lines and cast-iron pipes. The use of enzymes is recommended. This product can be purchased at any local hardware store. First warm up the pipes with warm water. Turn off the water, add a cup or two of enzyme before bed and let it sit overnight and rinse the pipes in the morning; especially the kitchen pipes.
- Use garbage disposal properly. Small amounts of food at a time with cold water running constantly, for at least a minute after the disposal is turned off. DO NOT PUT these items in the disposal: onion peels, fibrous items (celery, corn husks, artichokes), starchy foods (pasta, rice, potatoes), grease/fats, peanut shells and nuts, tea bags, coffee grounds, egg shells, and hard items (bones, fruit pits)
- USE LIQUID LAUNDRY DETERGENT when doing laundry. Powders don't always break down and tend to leave a build-up in the pipes.
- If you notice any water or stains on the floors, ceiling, etc. REPORT it to the office IMMEDIATELY.
- When going away for more than 48- hours, turn OFF the water and water heater at the shut-off valve (by the water heater).
- Shut-off valves dripping or leaking? Replace them using a licensed plumber.
- Be sure you have a drip or overflow pan for your water heater.
- Keep apprised of the health of your water heater. If you notice rust or corrosion, that may be signs of deterioration and the need to replace the unit. Most manufacturers recommend replacing them 8-10 years from purchase.
- If you hear your toilet running when not in use, have it checked for leaks for faulty equipment.
- Dripping faucets should be fixed at the earliest convenience to save money and potential problems.

FACT: CDM uses over 3,500,000 gallons of water annually.

*Thank you for your attention
and cooperation.*

